



State of New Jersey

DEPARTMENT OF EDUCATION

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January 17, 2017

TO: Chief School Administrators
Charter School and Renaissance School Project Leads
School Business Administrators

FROM: Anne Corwell, Director
Office of Grants Management

SUBJECT: Fiscal Year 2017 Reimbursement Payments – *ESEA-NCLB*, *IDEA* and *Perkins*

This is a reminder for districts to submit *ESEA-NCLB*, *IDEA* and *Perkins* grant reimbursement requests for amounts incurred.

The Office of Grants Management has reviewed the payment records for the FY 2017 *ESEA-NCLB*, *IDEA* and *Perkins* grant programs, and approximately \$3.9 million has been paid in *Perkins* funding; \$65.9 million in *IDEA* funding; and \$44.2 million in *ESEA-NCLB* funding. While these figures confirm that many districts have submitted regular reimbursement requests and received their funds, a significant number of districts have not submitted regular reimbursement requests and, as a result, a substantial amount of funds remains in each grant program.

In addition to federal requirements, the New Jersey Quality Single Accountability Continuum ([NJQSAC](#)) fiscal management indicator 3 requires school districts to analyze fiscal year cash flow on a monthly basis and “to ensure that reimbursement requests for federal grant awards are submitted in a timely manner for the actual amount of incurred expenditures.” If your district has not already done so, it should submit any outstanding reimbursement requests as soon as possible to ensure that your district is reimbursed for FY 2017 grant expenditures in a timely manner. Also note that, as required by the Uniform Grant Guidance (2 CFR 200), the New Jersey Department of Education (NJDOE) is currently establishing a risk assessment process that will include timely submission of reimbursement requests as a key criterion in determining a grantee’s risk status.

Reimbursement requests for the *ESEA-NCLB*, *IDEA* and *Perkins* grants must be submitted through the Electronic Web-Enabled Grant (EWEG) system. For additional information on the reimbursement process, refer to the *FY 2017 ESEA NCLB Consolidated Sub-grant Application Quick Start Guide* and the *NJDOE Policies and Procedures for Reimbursement of Federal and Other Grant Expenditures* on the NJDOE’s [website](#).

If you have any questions or require additional information, please contact the Office of Grants Management at (609) 633-6974.

AC/vjd:

c: Members, State Board of Education
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